

IQAC
Hazi A K Khan College
Resolution of the meeting held on 02.11.2020
Online through Google Meet. From: 7.30 pm onwards

Members Present:

1. Dr. Chandrani Pal
2. Munmun Dutta
3. Krishnendu Munsu
4. Shrabanti Sarkar
5. Piyali Dan
6. Samim Aktar Molla
7. Bidisha Munshi
8. Pulokes Mandal
9. Nanigopal Malo
10. Emanuel Hansda
11. Sri Prolay Saha, Cashier
12. Rafikul Khan, Guardian
13. Mir Alamgir, Industrialist
14. Hatemul Islam, President, GB

Proceedings of the online IQAC meeting convened under the Chairmanship of Teacher-in-Charge, Hazi A. K. Khan College on 02.11.2020.

Agenda:

1. To continue transaction of curriculum and conduction of assessments in online mode.
2. To continue providing online study materials to the students.
3. To arrange more webinars on behalf of IQAC/ Departments.
4. To participate in online courses or Faculty Development Programmes for teachers.
5. To Frame and Design Add-on Courses
6. To place requisition before the WBCSC for a permanent Principal

Excerpts of the Resolutions taken:

Proceedings of the last meeting have been confirmed.


1. As per notification of the TIC, dated 09.09.20, Convener, Academic Sub Committee has been requested to supervise online transaction of curriculum through online mode in the Lockdown situation. All the teachers and students are to be guided accordingly.
2. HODs are requested to motivate teachers of their Department to start online classes for students of existing Semester-II & Semester-IV and to provide online materials in the form of audio, video or text and adopt innovative practices regarding transaction of curriculum virtually.
3. It is requested to the Teacher-in-charge to take initiatives for conducting more Webinars on relevant matters.


4. All the teachers have been requested to participate in webinars, online workshops, online courses or online Faculty Development Programmes to upgrade their academic profile.
5. It is resolved to request all HODs to frame and design Add-on / Certificate courses for their Departments for students of Honours Course and to submit the same to IQAC. It is decided that the course will be of 30 hours of duration. It will be started from May'21. After completion of the course, a test will have to be conducted in MCQ basis. All courses will be imparted free of cost. After completion of a course Certificates are to be provided accordingly to the successful candidates.
6. For proper academic and administrative development, IQAC has requested TIC madam to place a requisition to the WBCSC to recommend a permanent principal for the institution.

At the end Coordinator, IQAC has ended the meeting by giving vote of thanks.

Action Taken Report

1. The CBCS curriculum is being transacted properly through online mode and both Internal assessment and University Examinations are being taken accordingly.
2. Study materials have been provided for the students to respective student groups in all possible modes. Mental Health of the students is being looked into.
3. Webinars are being conducted.


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